



Documentation and Submission of ACP Practicum Competency Cards

Documentation:

1. Complete one or more *ACP Practicum Competency Card* (Competency Card) per patient contact during OR and other specialty shifts.
2. At the end of the shift, ensure the Competency Cards are completed fully and signed by the clinician. The total number of successful (S) and unsuccessful (U) competencies must be indicated. For OR shifts, the S and U are added together to show the total attempts per skill/procedure (T). List every patient contact in the comments section (basic details only including age, gender and patient presentation).

Submission:

3. Complete an E-CWS with attached competencies for every patient contact (include all S and U attempts) and submit to your Practice Education Lead (PEL) through CompTracker. Ensure your E-CWS number is referenced on both sides of the Form under the *E-CWS* references section.
4. Scan all completed and signed Competency Cards (front and back) and email them to your PEL with a cc to ACP@jibc.ca. Your PEL will review your E-CWS documentation and competencies against the Competency Cards and sign-off the submissions. Your approved competencies will then be reflected towards your overall progress.

Sample OR Competency Card:

ACP OR Practicum Competencies		ACP OR Practicum Competencies		
Student (Print Name)	Cohort:			Total #s
Date		S	U	T
Anesthesiologist (Print Name)				
Signature				
Comments				
E-CWS References:				
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Sample Special Patient Populations Competency Card:

ACP Special Patient Populations Card				Competency Descriptions	
Student: (Print Name)	Cohort:			Term 2 Competencies	
Date:				4.3.f - Conduct obstetrical assessment and interpret findings Explain the pathophysiology of specific illnesses and injuries to the female reproductive system listed in Appendix 4C. Apply assessment techniques specific to the obstetrical patient. Evaluate findings related to the etiology, pathophysiology and manifestations of the illnesses and injuries of the female reproductive system listed in Appendix 4C. Perform assessment techniques for obstetrical-related illnesses and injuries. Adapt assessment techniques to obstetrical history findings.	
Facility:				6.1.q - Provide care to obstetrical patient Explain the approach to a patient presenting with psychiatric crisis. Discuss disease processes that interfere with the labour and delivery. Discuss complications of labour and delivery. Analyze how patient history relates to patient presentation. Analyze how age and health status relate to patient presentation. Discuss indications that suggest the need to prepare for imminent delivery. Adjust care based on fetal and maternal presentation. Adapt care to manage an imminent delivery. Integrate the approach, assessment, treatment and transport of a patient. Justify approach, assessment, care and transport decisions.	
Staff Member: (Print Name)				4.3.n - Conduct pediatric assessment and interpret findings Define "pediatric patient". Explain developmental parameters. Explain the anatomical and physiological differences between the pediatric and adult patient. Explain variations in assessment findings. Modify assessment approach.	
Signature:				6.2.b - Provide care for pediatric patient Identify possible abuse or neglect. Integrate variations to the approach, treatment and transport methods. Justify variations in approach, treatment and transport decisions.	
Legend: check one S = Successful, U = Unsuccessful, NA = Not Observed	S	U	NA	Term 3 Competencies	
4.2.f - Conduct obstetrical assessment and interpret findings				4.3.i - Conduct neonatal assessment and interpret findings Define "neonatal patient". Explain the pathophysiology of illnesses and injuries to the neonate listed in Appendix 4C. Apply assessment techniques specific to the neonatal patient. Evaluate findings related to the etiology, pathophysiology and manifestations of the illnesses and injuries of the neonate listed in Appendix 4C. Demonstrate appropriate assessment techniques for neonatal patients. Adjust assessment techniques as required.	
6.1.q - Provide care to obstetrical patient				6.2.a - Provide care for neonatal patient Discuss disease processes that interfere with neonatal life functions. Discuss relationship between gestational age, presentation and care. Adjust care based on patient presentation. Discuss potential complications with neonatal patients. Integrate the approach, assessment, treatment and transportation of a patient. Justify approach, assessment, care and transportation decisions.	
4.3.n - Conduct pediatric assessment and interpret findings					
6.2.b - Provide care for pediatric patient					
TERM 3 ONLY:					
4.3.i - Conduct neonatal assessment and interpret findings					
6.2.a - Provide care for neonatal patient					
Comments:					
*One card per patient contact					E-CWS #:
JIBC - Paramedic Academy	April 2026		JIBC - Paramedic Academy		April 2026