**CCLO-3410: Practice Education Evaluation**

*Self-assessment to be completed electronically by student and then provided to Health Authority Practice Education Coordinator for feedback and final ratings*

*Coordinator sends completed mid-point and final evaluation to JIBC practice education facilitator/program manager via email*

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| **Student Name:** |  |
| **Health Authority:** |  |
| **Practice Education Coordinator Name:** |  |
| **Placement Time Period:** | From:  | To: |
| **Date of Evaluation:** | Mid-Point – Date:  | Final – Date: |

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| **RATING**  | **DEFINITION** |
| **1** **At Risk/****Standard Not Met** | * **Significant performance improvement required to meet entry-level standard.**
* **Rating in individual areas:** Performance in the individual area is significantly below the standard expected of a student at this stage of their placement. One or more individual ratings at this level on the mid-point evaluation will require individual weekly follow up with the health authority practice education coordinator. Without substantial effort and sustained improvement in this area the student may not be successful in the CCLO-3410 Practice Experience course.
* **Overall rating mid-point:** Overall performance is below the standard expected of a student at this stage of their placement. This may include incomplete understanding of relevant legislation and/or ineffective written and verbal communication. A meeting between the student, practice education coordinator, and JIBC program manager/instructor will be required to address student performance and suitability to continue placement. An overall mid-point rating at this level may halt academic progression and lead to early withdrawal from the practice education course.
* **Overall rating final:** Student does not receive a passing grade in the CCLO-3410 Practice Experience course.
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| **2** **Approaching Standard**  | * **Moderate performance improvement required to meet entry-level standard.**
* **Rating in individual areas:** Performance in the individual area is moderately below the minimum standard expected of a student at this stage of their placement.
* **Overall rating at mid-point:** Overall improvement and greater consistency are needed. The may include the student only having a basic understanding of and/or limited ability to communicate the relevant legislation. This rating indicates the student is at risk of not successfully completing the practice education course without noticeable and consistent improvement. The student will require individual weekly follow up with the health authority practice education coordinator.
* **Overall rating final:** Student does not receive a passing grade in the CCLO-3410 Practice Experience course.
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| **3** **Meets Standard**  | * **Performance is at a satisfactory entry-level standard.**
* **Rating in individual areas:** Performance is often/usually to a minimum standard and is appropriate for a student at this stage of their placement.
* **Overall rating at mid-point:** While some individual areas could still be improved, the student demonstrates satisfactory general understanding of the relevant legislation and can apply it to the situation and can communicate effectively.
* **Overall rating final:** Student receives a passing grade in the CCLO-3410 Practice Experience course as long as other course requirements are met.
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**Important: For any individual area(s) that received a coordinator rating of “1 - At Risk/Standard Not Met” mid-point and final evaluation provide detailed comments and feedback (use a separate page if required) that describe the issues experienced. For the midterm review also include a summary for area(s) of what specific improvement(s) is/are required by the student to achieve a rating of “3 - Meets Standard”.**

**MID-POINT EVALUATION - THIS SECTION TO BE COMPLETED FOR THE MID-POINT EVALUATION ONLY**

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| **Participation and Engagement in Practice Education** |
| **Area** | **Student Self-Rating** | **Student Comments and Supporting Examples (note strengths AND opportunities for improvement)** | **Coordinator Feedback** | **Coordinator Rating** |
| 1 | Manages all aspects of time and attendance in a professional manner |  |  |  |  |
| 2 | Articulates learning goals and works toward achieving them |  |  |  |  |
| 3 | Actively engages in learning; asks thoughtful and relevant questions |  |  |  |  |
| 4 | Is able to apply prior learning to practice |  |  |  |  |
| 5 | Demonstrates an openness to new learning experiences |  |  |  |  |
| 6 | Is flexible and adapts to unanticipated changes in plans |  |  |  |  |
| 7 | Completes assigned tasks on-time |  |  |  |  |
| 8 | Presents a professional image |  |  |  |  |
| 9 | Acts with integrity and honesty |  |  |  |  |
| 10 | Demonstrates an ability to learn and use required technology (HealthSpace, Hedgehog, etc.) |  |  |  |  |

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| **General Professional Competencies** |
| **Competency** | **Student Self-Rating** | **Student Comments and Supporting Examples (note strengths AND opportunities for improvement)** | **Coordinator Feedback** | **Coordinator Rating** |
| 1 | Demonstrates problem-solving skills (H-1) |  |  |  |  |
| 2 | Demonstrates conflict management skills (H-3) |  |  |  |  |
| 3 | Demonstrates effective written communication skills (I-1) |  |  |  |  |
| 4 | Demonstrates effective oral communication skills (I-2) |  |  |  |  |
| 5 | Demonstrates the ability to work collaboratively as part of a team (G-2) |  |  |  |  |
| 6 | Demonstrates cultural competency in practice (J-1) |  |  |  |  |
| 7 | Conducts self in a professional manner (J-2) |  |  |  |  |

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| **Overall Mid-Point Assessment** |
| **Student Self-Rating** | **Student Comments and Supporting Rationale** | **Coordinator Feedback** | **Overall Coordinator Rating** |
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| **Learning Goals** |
| **Student Learning Goals for Remaining Weeks** | **Coordinator Feedback** |
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**FINAL EVALUATION - THIS SECTION TO BE COMPLETED FOR FINAL EVALUATION ONLY**

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| **Participation and Engagement in Practice Education** |
| **Area** | **Student Self-Rating** | **Student Comments and Supporting Examples (note strengths AND opportunities for improvement)** | **Coordinator Feedback** | **Coordinator Rating** |
| 1 | Manages all aspects of time and attendance in a professional manner |  |  |  |  |
| 2 | Articulates learning goals and works toward achieving them |  |  |  |  |
| 3 | Actively engages in learning; asks thoughtful and relevant questions |  |  |  |  |
| 4 | Is able to apply prior learning to practice |  |  |  |  |
| 5 | Demonstrates an openness to new learning experiences |  |  |  |  |
| 6 | Is flexible and adapts to unanticipated changes in plans |  |  |  |  |
| 7 | Completes assigned tasks on-time |  |  |  |  |
| 8 | Presents a professional image |  |  |  |  |
| 9 | Acts with integrity and honesty |  |  |  |  |
| 10 | Demonstrates an ability to learn and use required technology (HealthSpace, Hedgehog, etc.) |  |  |  |  |

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| **General Professional Competencies** |
| **Competency** | **Student Self-Rating** | **Student Comments and Supporting Examples (note strengths AND opportunities for improvement)** | **Coordinator Feedback** | **Coordinator Rating** |
| 1 | Demonstrates problem-solving skills (H-1) |  |  |  |  |
| 2 | Demonstrates conflict management skills (H-3) |  |  |  |  |
| 3 | Demonstrates effective written communication skills (I-1) |  |  |  |  |
| 4 | Demonstrates effective oral communication skills (I-2) |  |  |  |  |
| 5 | Demonstrates the ability to work collaboratively as part of a team (G-2) |  |  |  |  |
| 6 | Demonstrates cultural competency in practice (J-1) |  |  |  |  |
| 7 | Conducts self in a professional manner (J-2) |  |  |  |  |

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| **Professional Knowledge and Application** |
| **Area** | **Student Self-Rating** | **Student Comments and Supporting Examples (note strengths AND opportunities for improvement)** | **Coordinator Feedback** | **Coordinator Rating** |
| 1 | Understands and applies principles of administrative law |  |  |  |  |
| 2 | Demonstrates knowledge and understanding of relevant legislation (CCALA, CCLR, RCR, etc.) |  |  |  |  |
| 3 | Is able to identify contraventions and cite correct section(s) of legislation |  |  |  |  |
| 4 | Is able to educate licensees about minimum standards required |  |  |  |  |
| 5 | Reports, emails, and other documentation are well-written, organized, and meet professional standards |  |  |  |  |

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| **Performance of Specific LO Activities** |
| **Area** | **Student Self-Rating** | **Student Comments and Supporting Examples (note strengths AND opportunities for improvement)** | **Coordinator Feedback** | **Coordinator Rating** |
| 1 | Draft Follow-up to Incident Reports |  |  |  |  |
| 2 | Draft Recommendation for Exemption and/or Temporary Placement/Retention |  |  |  |  |
| 3 | Participate in Risk Assessment (in a previously-identified low risk setting) and Draft Report |  |  |  |  |
| 4 | Participate in Routine Inspection and Draft Report |  |  |  |  |
| 5 | Assess Applications |  |  |  |  |
|  |  |  |  |  |  |
| **Overall Final Assessment** |
| **Student Self-Rating** | **Student Comments and Supporting Rationale** | **Coordinator Feedback** | **Overall Coordinator Rating** |
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