



JIBC

School of Health, Community & Social Justice
Paramedic Academy

Student Expectations and Preceptor/Clinical Practice Educator Guidance

This document outlines expectations for all JIBC students' professional appearance and behavior during practice education placements and provides guidance for preceptors and clinical practice educators if expectations are not met.

Expectations for Students	Preceptor and Clinical Practice Educator Guidance
<p>Uniform, appearance and hygiene: Students must be in full uniform with a visible JIBC name badge. JIBC uniform and dress standards include polished boots, pressed pants, pressed shirt with JIBC student identifying crests/patches and black JIBC jacket with crests/patches. No BCEHS identifying uniform items to be worn by a student. Students are expected to be well groomed and practicing good personal hygiene habits. Long hair must be tied back and off the shoulders. Students must always be clean shaven where the N95 respirator seals to the skin on the face.</p> <p>Mandatory items: Stethoscope, watch, pens, notebook, and safety vest Valid EMALB Student License Valid Fit Test Card</p>	<p>If a student does not meet the uniform, appearance and hygiene expectations: Provide student with verbal feedback and refer to the expectations. If the situation cannot be rectified, contact RTC (PCP) or PEL (ACP) following the Concern - Student Performance process. Document as required.</p>
<p>Professionalism: Punctual and reliable Polite and courteous to staff and patients Maintain patient confidentiality Respect patient privacy, dignity and beliefs Fulfill pre-determined obligations</p>	<p>If a student acts unprofessionally: Provide student with verbal feedback and refer to the expectations. If the situation cannot be rectified, contact RTC (PCP) or PEL (ACP) following the Concern - Student Performance process. If necessary, follow either the Removal – Ambulance Placement or Removal – Hospital Placement process. Document as required.</p>
<p>Responsibility for learning: Students should share responsibility for learning and development with the preceptor and clinical practice educator. Students should participate in discussion regarding learning goals and performance.</p>	<p>If a student is unengaged or argumentative: Provide student with verbal feedback and refer to the expectations. If the situation cannot be rectified, contact RTC (PCP) or PEL (ACP) following the Concern - Student Performance process. If necessary, follow either the Removal – Ambulance Placement or Removal – Hospital Placement process. Document as required.</p>
<p>CompTracker/Documentation: ACP students Students are expected to submit attendance and forms in real time. PCP students Students are expected to submit attendance and forms in real time. However, if this is not possible, students must submit them within 12 hours of the end of the shift.</p>	<p>If a student does not meet the submission timeline: ACP students If students are not submitting documentation in real time, they will not be approved. PCP students If students are submitting competencies and job dimensions well outside the 12 hour timeframe, they may not be approved due to late submission.</p>